

Zeta Beta Tau

A Brotherhood of Kappa Nu, Phi Alpha, Phi Epsilon Pi, Phi Sigma Delta, Zeta Beta Tau

Disaffiliate Release Form

Instructions:

1. This form is to be completed by the President or Operations Director of a chapter whenever an individual seeks to disaffiliate and be released from Zeta Beta Tau Fraternity.
2. An individual is only eligible to pursue a disaffiliate release status within the first 30 days of his initiation into the Fraternity. After the 30 days pass, a person may only be removed from the chapter by expulsion.
3. This form must be sent via email to myzbt@zbtnational.org by the President or Operations Director, with the individual seeking his release as well as the chapter advisor(s) included in the email.
4. Fraternity staff will process the disaffiliate request and, pending approval, refund the new initiate fee back to the original source of payment.
 - a. If the individual paid his initiation fee directly to the Fraternity, staff will write a check and send it to his confirmed mailing address.
 - b. If the individual's initiation fee was paid by the chapter, the chapter will be credited for his initiation fee.
 - c. Any refund of local dues is at the discretion of the chapter. Fraternity staff supports a full refund when appropriate.

Form Information:

Name of Person Seeking Release:			
Institution:			
Chapter Designation:		Date of Initiation:	
Reason Seeking Release:			

In accordance with the policies of Zeta Beta Tau Fraternity, and in alignment with the standards of the North American Interfraternity Conference, I submit this request on behalf of the individual named above for a full disaffiliation and release of membership from Zeta Beta Tau. If his release is approved, his initiation fee will be refunded to its original method of payment, and at that point he is eligible to join another social men's fraternity, should he choose. However, if his release is not approved, he is not entitled to a refund of his initiation fee, his membership rights remain with Zeta Beta Tau Fraternity, and he is not eligible to join another social men's fraternity.

Name

Signature

Chapter Office

Today's Date

FOR OFFICE USE ONLY

- Add to member profile
- Upload form
- Update roster
- Update member status