

# Zeta Beta Tau

*A Brotherhood of Kappa Nu, Phi Alpha, Phi Epsilon Pi, Phi Sigma Delta, Zeta Beta Tau*

## **Job Announcement: Assistant Director of Jewish Education and Partnerships**

Reports To: Chief Experience Officer

Location: Headquarters is based in Indianapolis, IN. Remote option offered. Travel is a required part of this job and all candidates must be willing to travel approximately 30%.

Salary Range: \$42,000-\$46,000

### **Overview:**

The Assistant Director of Jewish Education and Partnerships (AD) serves as the primary team member responsible for the Fraternity's efforts to address antisemitism and other forms of hate on college campuses. Zeta Beta Tau is proud of our heritage as the world's first Jewish fraternity. The AD will support Israel advocacy and heritage education among ZBT brothers as well as develop partnerships and outreach in the Jewish community and across college campuses.

### **Position Responsibilities:**

- Serve as manager for programs and educational opportunities directly related to ZBT's Jewish heritage.
  - Connect chapters and prospective chapters with organizations in their communities to assist them in carrying out heritage programming and supporting Jewish life on campus.
  - Manage the Chapter Heritage Grants program in all aspects of application to execution and compliance.
  - Coordinate and/or facilitate antisemitism awareness workshops and educational opportunities.
  - Design educational opportunities to be supported through our grant relationship with the Zeta Beta Tau Foundation. Track and report on execution of all programs in conjunction with Fraternity Chief of Staff.
  - Serve as the primary staff contact on ZBT staff for the Summit Against Hate, planned in coordination with other Jewish fraternal organizations.
- Serve as a liaison between the Fraternity and Jewish and Israel partner organizations for purposes of collaboration and education, including but not limited to StandWithUs, Israel on Campus Coalition, BBYO, Hillel and Chabad on Campus. Take initial meetings with future potential partners to grow the Jewish experience available to brothers.
- Educate the Fraternity's constituents on notable and historical holidays and celebrations such as Jewish holidays, ZBT Founders Day, Roger Williams Day, Holocaust Remembrance Day, Israel Independence Day and other official holidays of the organization. Work with the Chief of Staff to create social media content celebrating ZBT's heritage.

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- Support brothers, chapters and community partners in addressing campaigns that go against ZBT values, such as the BDS movement, anti-Israel movements, anti-Jewish movements and other similar issues, as they arise.
- Work with the Chief Experience Officer and Chief Executive Officer to support the continued development of the strategic vision of the Fraternity in regard to heritage.
- Serve as liaison to official philanthropic and service partners Zeta Beta Tau Foundation, Children's Miracle Network Hospitals, Jewish Women International and Gift of Life.
- Serve as the primary coach to a select number of chapters with a focus on education, operations, conduct and ethics. Ability to coach students in leadership and goal-setting practices.
- Other duties as assigned.

## **Successful Candidates Are :**

- A champion for the Jewish community, an advocate against hate culture and a believer in equality and justice. Must have an appreciation for Zeta Beta Tau's Mission and Credo and be a defender of the Jewish fraternity experience.
- Educated through a bachelor's degree from an accredited institution of higher learning.
- A member of a fraternity or sorority organization and/or experienced in Jewish student organization leadership.
- A motivated, respected, energetic and supportive professional with a desire to be a change-maker in a progressive organization.
- Someone with the ability to see the bigger picture who also can dig into the weeds on projects.

## **How to apply:**

Submit a resume and cover letter to ZBT Chief Finance and Human Resources Officer Shelley Laflin via email at [slaflin@zbtnational.org](mailto:slaflin@zbtnational.org). Applications will be accepted on a rolling basis until the position is filled.