

# **Supreme Council Expectations**

Zeta Beta Tau Fraternity's continued success depends on the personal commitment and dedication of a select group of alumni who understand the privilege to serve and the responsibility to lead. Each member of the Supreme Council must be a zealous advocate and an enthusiastic communicator of the Fraternity's Mission, Vision and Credo and must play an integral role in furthering ZBT's Mission.

## **GENERAL EXPECTATIONS**

- Support the Fraternity's Mission, purposes, goals, policies, and programs, while knowing its strengths and needs.
- Suggest possible nominees to the Supreme Council who are people of achievement who can make significant contributions to the work of the Council and the progress of the organization.
- Serve actively on projects and committees as requested by the International President.
- Provide input and feedback to the International President on the performance of staff members.
- Attend events sponsored by the Fraternity and the Zeta Beta Tau Foundation whenever possible.
- Support the Fraternity's policy governance model where the board sets the policy and the staff executes.

## **MEETINGS AND OTHER INVOLVEMENT**

- Prepare for and participate in Supreme Council and committee meetings, including appropriate organizational activities.
- Ask timely and substantive questions at Council and committee meetings consistent with personal conscience and convictions, while supporting the majority decision on issues decided by the Council.
- Maintain confidentiality of the Council's meetings and speak for the International Fraternity only when authorized to do so.
- Suggest agenda items periodically for Council and committee meetings to ensure that significant policy-related matters are addressed.
- Attend a minimum of two regularly scheduled meetings of the Council. Requires payment of travel expenses to and from location and on-site lodging costs.
- Actively participate on at least one International Committee.
- Attend either the annual International Convention or at least one regional program.
- Attend an orientation session prior to your first regularly scheduled meeting.

### **AVOIDING CONFLICTS**

- Serve the Supreme Council as a whole rather than any special interest group or constituency.
- Avoid even the appearance of a conflict of interest that might embarrass the Supreme Council or the International Fraternity and disclose any possible conflicts to the Council in a timely fashion.

### **FIDUCIARY RESPONSIBILITY**

- Exercise prudence with the Council in the control and transfer of funds.
- Faithfully read and understand the Fraternity's financial statements and otherwise help the Supreme Council fulfill its fiduciary responsibility.

### **FUNDRAISING**

- Alumni Councilors must make an annual minimum contribution of \$2,500 to the Zeta Beta Tau Foundation. If the Councilor has graduated with an undergraduate degree ten (10) or fewer years at the time of appointment, the minimum giving requirement is \$1,000. The full balance of each Councilor's contribution must go to the Foundation's General Fund. Appointed Undergraduate Supreme Councilors must make an annual minimum contribution of the dollar amount equaling the age of the Fraternity.
- Consider making an additional bequest or special donation to the Zeta Beta Tau Foundation.

### ***If selected to serve, you will be asked to sign this document.***

- I am fully committed to the work of the Supreme Council of Zeta Beta Tau Fraternity and the key role it plays in support of Zeta Beta Tau undergraduate brothers and chapters.
- I will do all I can to support the staff and will be prepared to assist them whenever it is appropriate. In turn, I will encourage and expect the best results possible, the highest quality work possible and ever-increasing production. Working together with the staff, the Supreme Council can attain high objectives and achieve its mission.
- I understand that as a director of the Supreme Council, I lead the way. I am a model for others to follow.
- I commit in good faith to being a partner with every other Councilor to strive for the success of the Mission of Zeta Beta Tau. We trust each other to carry out the above agreements to the best of our abilities.

**[Sign and Date]**